



Herbert Warehouse  
The Docks  
Gloucester  
GL1 2EQ

Tuesday, 10 March 2015

## **TO EACH MEMBER OF GLOUCESTER CITY COUNCIL**

Dear Councillor

You are hereby summoned to attend a **MEETING OF THE COUNCIL** of the **CITY OF GLOUCESTER** to be held at the Civic Suite, North Warehouse, The Docks, Gloucester, GL1 2EP on **Wednesday, 18th March 2015** at **19:00** hours for the purpose of transacting the following business:

### **AGENDA**

1. **APOLOGIES**

To receive any apologies for absence.

2. **MINUTES (Pages 11 - 22)**

To approve as a correct record the minutes of the Council Meeting held on 26 February 2015.

3. **DECLARATIONS OF INTEREST**

To receive from Members, declarations of the existence of any disclosable pecuniary, or non-pecuniary, interests and the nature of those interests in relation to any agenda item. Please see Agenda Notes.

4. **PUBLIC QUESTION TIME (15 MINUTES)**

The opportunity is given to members of the public to put questions to Cabinet Members or Committee Chairs provided that a question does not relate to:

- Matters which are the subject of current or pending legal proceedings or
- Matters relating to employees or former employees of the Council or comments in respect of individual Council Officers.

**5. PETITIONS AND DEPUTATIONS (15 MINUTES)**

A period not exceeding three minutes is allowed for the presentation of a petition or deputation provided that no such petition or deputation is in relation to:

- Matters relating to individual Council Officers, or
- Matters relating to current or pending legal proceedings

**6. ANNOUNCEMENTS (COUNCIL PROCEDURE RULE 2(VII))**

To receive announcements from:

- a) The Mayor
- b) Leader of the Council
- c) Members of the Cabinet
- d) Chair of Committees
- e) Head of Paid Service

**ISSUES FOR DECISION BY COUNCIL**

**7. SUSPENSION OF COUNCIL PROCEDURE RULES**

To waive Council Procedure Rules to allow the relevant officers to address the Council in respect of item 11 and 13 on the agenda.

**8. APPOINTMENT OF MANAGING DIRECTOR AND HEAD OF PAID SERVICE**

To receive the report of the Leader of the Council, which seeks approval for the appointment of a Managing Director and Head of Paid Service for Gloucester City Council (report to follow).

**9. CITY PLAN - PROGRAMME AND BUDGET (Pages 23 - 32)**

To receive the report of the Cabinet Member for Regeneration and Culture which seeks endorsement of the progress of the City Plan programme and associated budget requirements of £141,000 over the next three financial years.

**10. TREASURY MANAGEMENT STRATEGY (Pages 33 - 66)**

To receive the report of the Cabinet Member for Performance and Resources which seeks approval for the Treasury Management Strategy and prudential indicators and which asks Council to note Treasury activities.

**11. PAY POLICY STATEMENT (Pages 67 - 76)**

To receive the report of the Cabinet Member for Performance and Resources which seeks approval for the Council's Pay Policy Statement for 2015/16.

12. **INTERNAL AUDIT SHARED SERVICE (Pages 77 - 84)**

To receive the report of the Cabinet Member for Performance and Resources which provides the background and rationale underlying the proposals to form an Internal Audit and Risk Management Shared Service between Gloucester City Council, Stroud District Council and Gloucestershire County Council.

13. **REVIEW OF ANTI-FRAUD AND CORRUPTION POLICIES (Pages 85 - 118)**

To receive the report of the Audit, Risk and Assurance Manager on behalf of the Corporate Governance Group which seeks approval for revisions to the Anti-Fraud and Corruption policies the Council has in place.

14. **ANIMAL WELFARE ACT 2006 POWERS (Pages 119 - 126)**

To receive the report of the Cabinet Member for Housing, Health and Leisure which informs Members about the powers available to the Council under the Animal Welfare Act 2006.

15. **CONTRACT AWARD - UPGRADE OF CCTV SYSTEM, CAMERA IO NETWORK, MAINTENANCE, PUBLIC WIFI AND 4G COVERAGE**

To receive the report of the Cabinet Member for Communities and Neighbourhoods concerning the award of the contract for the upgrade of the CCTV system, camera IO network, maintenance, public WiFi and 4G coverage (report to follow).

**PLEASE NOTE: Appendices to this report are likely to contain exempt material as defined in Paragraph 3 of Schedule 12A to the Local Government Act 1972 as amended. If Members wish to discuss the exempt material it will be necessary to pass a resolution to exclude the press and public.**

16. **EXCLUSION OF PRESS AND PUBLIC**

**To resolve:-**

“That the press and public be excluded from the meeting during the following item of business on the grounds that it is likely, in view of the nature of business to be transacted or the nature of the proceedings, that if members of the press and public are present during consideration of this item there will be disclosure to them of exempt information as defined in Schedule 12A of the Local Government Act 1972 as amended”.

<b>Agenda Item No.</b>	<b>Description of Exempt Information</b>
17	Paragraph 3: information relating to the financial or business affairs of any particular person (including the Authority holding that information).

17. **RETAIL-LED REGENERATION AT KINGS QUARTER (Pages 127 - 136)**

To receive the exempt report of the Cabinet Member for Regeneration and Culture.

18. **QUESTIONS BY MEMBERS (COUNCIL PROCEDURE RULE 12) (Pages 137 - 140)**

a) Written questions to Cabinet Members

Written questions and answers. Only one supplementary question is allowed per question.

b) Leader and Cabinet Members' Question Time (45 minutes)

Any member of the Council may ask the Leader of the Council or any Cabinet Member any question without prior notice, upon:

- Any matter relating to the Council's administration
- Any matter relating to any report of the Cabinet appearing on the Council's summons
- A matter coming within their portfolio of responsibilities

Only one supplementary question is allowed per question.

c) Questions to Chairs of Meetings (15 Minutes)

**MOTIONS FROM MEMBERS**

19. **NOTICES OF MOTION**

**(1) MOVED BY COUNCILLOR PULLEN**

"This Council believes that young people are important and recognises the positive contribution that they make to our City.

Young people have ideas, views and opinions, not only about things that are important to them personally, but about issues that affect their communities, their City and the wider world.

Young people have a contribution to make to the life and development of this City, yet there is no process or structure that enables this Council to communicate with and learn from the views that young people have.

In order to value young people and benefit from the opinions and ideas they have, this Council is asked to establish a Gloucester City Youth Council.

Such a body would be important as not only would young people be able to influence the future direction this City but also have an impact on issues that matter to them and their City now".

**(2) MOVED BY COUNCILLOR TAYLOR**

"This Council:

- (1) recognises the importance that residents and businesses in Gloucester place on having high-speed broadband availability;

- (2) supports the continued significant investment designed to 'retro-fit' its availability to homes and businesses throughout the City as quickly as possible;
- (3) notes with concern that brand new properties, even on large scale developments, both residential and employment, are being built and sold without a ready superfast broadband capability;
- (4) therefore resolves to work with businesses, developers, potential suppliers of broadband capability to make it a requirement for new developments, especially on large scale residential developments, to be able to access superfast broadband from the day they are first sold.
- (5) if necessary will call on the Government to empower Councils through legislation to make this a statutory requirement of the planning process, to ensure ready access to superfast broadband.”

**(3) MOVED BY COUNCILLOR PATEL**

“This Council:

- 1) welcomes the review of waste and recycling services, initiated by the Cabinet, designed to expand the range of materials collected from the doorstep, increase recycling rates throughout the city and reduce the amount of waste going to landfill;
- 2) notes that some areas of the city, such as Barton & Tredworth, have many properties with very limited space for residents to be able to store receptacles for domestic waste and recycling;
- 3) requests that the working group consider what arrangements can be put in place to ensure people in these areas are supported and not disadvantaged by any future changes to the waste and recycling service and that problems such as flytipping in these areas are recognised and tackled robustly.”

**(4) MOVED BY COUNCILLOR RANDLE**

“This Council:

- 1) believes that Gloucester should be a pet-friendly city;
- 2) notes the excellent work done by the Council and its partners to promote responsible dog ownership, including the provision of dog bins and its partnership with the Dogs Trust to promote micro-chipping in advance of new legislation requiring it;
- 3) notes the positive role in society that pet owners can play through initiatives like Paws on Patrol;

- 4) notes the cost to the council taxpayer of irresponsible pet owners such as collecting stray dogs and cleaning up dog mess;
- 5) calls upon dog owners to act responsibly in their own interests and the interests of society as a whole and notes that the Council will use whatever statutory powers it has to take action against owners who break the law”.

**(5) MOVED BY COUNCILLOR FIELD**

“This Council notes that several games during the 2015 Rugby World Cup will be hosted in Gloucester.

Being a Rugby World Cup Host City is a tremendous opportunity for our City, but also a risk.

To ensure a lasting legacy for Gloucester, this Council needs to work with residents and partners to ensure that the World Cup goes off without a hitch, and that people go away with a positive impression of Gloucester.

This Council therefore resolves:

To consult extensively with residents, particularly of Kingsholm and Westgate, to find out their concerns and hopes for the World Cup.

To keep members of the Council fully informed with regular updates.

To encourage residents to get into the spirit of the World Cup with street parties and community events.

To ensure that the streets of Gloucester are spotless before the World Cup, and to ensure adequate toilet facilities etc.

To ensure that there is an economic and physical legacy from the World Cup in terms of the benefits of extra money spent in Gloucester, and an improved physical environment.

To ensure a cultural and sporting legacy by commemorating the World Cup and securing more sporting facilities for Gloucester”.

Yours sincerely



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**Martin Shields**  
**Corporate Director of Services and Neighbourhoods**

## NOTES

### Disclosable Pecuniary Interests

The duties to register, disclose and not to participate in respect of any matter in which a member has a Disclosable Pecuniary Interest are set out in Chapter 7 of the Localism Act 2011.

Disclosable pecuniary interests are defined in the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 as follows –

<u>Interest</u>	<u>Prescribed description</u>
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the Council) made or provided within the previous 12 months (up to and including the date of notification of the interest) in respect of any expenses incurred by you carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract which is made between you, your spouse or civil partner or person with whom you are living as a spouse or civil partner (or a body in which you or they have a beneficial interest) and the Council (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged
Land	Any beneficial interest in land which is within the Council's area.  For this purpose "land" includes an easement, servitude, interest or right in or over land which does not carry with it a right for you, your spouse, civil partner or person with whom you are living as a spouse or civil partner (alone or jointly with another) to occupy the land or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the Council's area for a month or longer.
Corporate tenancies	Any tenancy where (to your knowledge) – (a) the landlord is the Council; and (b) the tenant is a body in which you, your spouse or civil partner or a person you are living with as a spouse or civil partner has a beneficial interest
Securities	Any beneficial interest in securities of a body where – (a) that body (to your knowledge) has a place of business or land in the Council's area and (b) either – i. The total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or ii. If the share capital of that body is of more than one class, the total nominal value of the shares of any one class in

which you, your spouse or civil partner or person with whom you are living as a spouse or civil partner has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

For this purpose, “securities” means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

**NOTE:** the requirements in respect of the registration and disclosure of Disclosable Pecuniary Interests and withdrawing from participating in respect of any matter where you have a Disclosable Pecuniary Interest apply to your interests and those of your spouse or civil partner or person with whom you are living as a spouse or civil partner where you are aware of their interest.

### **Access to Information**

Agendas and reports can be viewed on the Gloucester City Council website: [www.gloucester.gov.uk](http://www.gloucester.gov.uk) and are available to view five working days prior to the meeting date.

For further details and enquiries about this meeting please contact Tanya Davies, 01452 396125, [tanya.davies@gloucester.gov.uk](mailto:tanya.davies@gloucester.gov.uk).

For general enquiries about Gloucester City Council’s meetings please contact Democratic Services, 01452 396126, [democratic.services@gloucester.gov.uk](mailto:democratic.services@gloucester.gov.uk).

If you, or someone you know cannot understand English and need help with this information, or if you would like a large print, Braille, or audio version of this information please call 01452 396396.

### **Recording of meetings**

Please be aware that meetings may be recorded with the Mayor or Chair’s consent and this may include recording of persons seated in the Public Gallery or speaking at the meeting. Please notify a City Council Officer if you have any objections to this practice and the Mayor/Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the Public and Press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.

### **FIRE / EMERGENCY EVACUATION PROCEDURE**

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by council staff. It is vital that you follow their instructions:

- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building; gather at the assembly point in the car park and await further instructions;
- Do not re-enter the building until told by a member of staff or the fire brigade that it is safe to do so.